

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **July 14, 2014** in the City Hall Council Chambers, 214 West Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 7:05 p.m.

Present BOE Members:

*Lonnie Achenbach Mark Forsythe Christine Panka
Ron Quamme Devan Toberman*

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

IV. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Minutes

1. 6.9.2014 Finance Committee Meeting
2. 6.9.2014 Regular Board Meeting
3. 6.16.2014 Building and Grounds
4. 6.23.201 Working Meeting
5. 6.30.2014 Policy Committee Meeting

B. Personnel

1. Resignation Laura Mackey Music
2. Resignation Jon Boyle Math, Football Coach, Track Coach
3. Resignation Elaina Boyle
4. Approve Katie Lenzendorf Sub Teacher
5. Resignation Janet Nelson MS Cross Country Coach
6. Resignation Mike Rogge MS Football
7. Approve Amanda Huges Fall Cheerleading Coach
8. Approve Kelssi Copus Fr/So Volleyball Coach

C. Youth Options (if any)

Motion by Lonnie and seconded by Mark to accept consent agenda items and bills from finance; passed unanimous with all in favor.

V. CITIZEN PARTICIPATION

VI. CORRESPONDENCE/INFORMATION ITEMS (action if appropriate)

A. Upcoming Meetings and Board Items

1. Aug 11, 2014 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
2. Aug 11, 2014 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
3. Aug 25, 2014 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
4. Aug 25, 2014 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
5. Sept. 8, 2014 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
6. Sept. 8, 2014 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
7. Sept. 22, 2014 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
8. Sept. 22, 2014 Policy Committee Meeting 6:00 p.m. High School Library Conference Room

B. Information Items

1. Aug 2, 2014 Summer Leader Institute, Crowne Plaza, Madison
2. Aug 6, What's Right in Education: Studer Education, Chicago Il
3. Aug. 6-7, 2014 WASB Economics for Opinion Leaders, Lambeau Field
4. Aug. 25, 2014 PEA Staff Kick Off Picnic, LaRiviere Park, 2:00 p.m.
5. Sept. 19-20, 2014 WASB Economics for Opinion Leaders Stevens Point
6. Nov 20, 2014 School Law Seminar 8:30am-3:30pm Exhibition Hall at the Alliant Energy Center, Madison
7. City Joint Meeting to be planned for fall as summer schedule conflicts did not allow for selection of a meeting date.

VII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

1. Community Connections and Celebrations
 - a) BAK/BV Summer School running Smoothly with Swimming and Busing
 - b) BV Thanks to Cabela's 6th Grade Outdoor Grant \$3500.00

VIII. OLD BUSINESS (action if appropriate)

A. 2014-2015 Calendar Concerns

1. Possibly not schedule school on January 2nd (issue: returning for one day on Friday January 2, 2015)

Motioned by Lonnie A seconded by Ron Q to use January 2 as a possible make-up snow day; passed 4 yes-1 no

- IX. NEW BUSINESS (action if appropriate)
 - A. Any items removed from Consent Agenda for further discussion
 - B. Handbook Approval
 - 1. BAK
 - 2. BV
 - 3. HS
 - 4. Mighty River
 - 5. HS Co-Curricular
 - 6. MS Co-Curricular

Motioned by Ron Q seconded by Devan T to approve handbooks; passed unanimous with all in favor.

- C. Employee Handbook: 14:03(K) remove temporary language and add 95% (1) "the District shall pay no more than 95% of the single premium"; (2) "the District shall pay no more 95% of the family premium"

Motioned by Lonnie A seconded by Mark F to approve change language; passed unanimous with all in favor.

- D. Co-Curricular Advisor and pay schedule

Item tabled until next month.

- E. 5th grade Science Textbook Upgrade

Diane Morovits presented request for new online based text series. Motion by Mark F seconded by Ron Q to approve textbook upgrade for \$6800; passed unanimous with all in favor.

- F. Seclusion and Restraint Annual Report

Reported by Laura Stuckey

- G. Approve Job Description Changes
 - 1. Business Office Assistant/Accounts Payable Clerk
 - 2. Head Custodian
 - 3. General Custodian
 - 4. Sec to AD
 - 5. Building Secretary
 - 6. Guidance/Online Secretary

7. Food Service Manager

Motioned by Lonnie A seconded by Devan T to approve job descriptions; passed unanimous with all in favor.

- H. Raise support staff substitute pay rate to \$10.10 per hour starting 9/1/14. Current pay \$9.28.

Item tabled until next month.

- I. Eliminate section 800 Negotiations

Item tabled to next policy meeting.

- J. Adding "Best Practices for District Communications" document/interactive flowchart and posting on the website.

Adopted by consensus.

- K. Building Leadership Teams

Adopted by consensus.

- L. Update 995 retention policy will refer to site handbooks; student / parent handbooks

Motioned by Christine P seconded by Devan T to update 995 retention policy language to "refer to site handbooks"; Passed unanimous with all in favor.

- M. Grants & Donations read into record and approved (if any)
 - 1. Cabela's Outdoor Education
 - 2. JV Softball Dugouts at Bluff View
- N. Student Travel (if any)
- O. Committee Meeting Reports by Board members (action if appropriate)
 - 1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
 - 2. Policy Committee
 - 3. Building & Grounds
 - 4. Finance
 - 5. Legislative Advocacy
- P. Parking Lot (FROM PAST MEETINGS-items that arise during the meeting that aren't on the agenda, but which may need follow-up)

Add staff complaint procedure to policy meeting.

X. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Individual extra pay level considerations
- B. MidYear District Administration Evaluation

Motion by Ron Q and seconded by Lonnie A to go into closed session; passed unanimously by roll call with all present in favor.

XI. RETURN TO OPEN SESSION

(Devan left meeting at 9:20 pm)

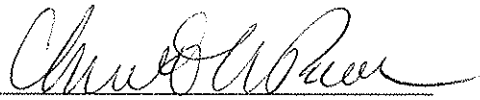
Motioned by Ron Q and seconded by Lonnie A to return to open session at 9:35 p.m.; passed unanimously with all in favor.

XII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

No action taken

XIII. ADJOURNMENT

Motion by Mark F and seconded by Christine Panka to adjourn meeting at 9:36 p.m. Passed unanimously with all in favor. Meeting Adjourned.

A handwritten signature in cursive script, appearing to read "Chris Ober". The signature is written in black ink and is positioned above a horizontal line.

President

Notes taken by Drew Johnson